

Recruitment for HR Manager at Badruka School of Management

About Badruka School of Management (BSM):

BSM envisions itself as a premier Business School in Hyderabad, powered by a spirit of entrepreneurship and excellence. We offer a new-age multidisciplinary curriculum to prepare future leaders to impact business and create an inclusive and sustainable society. Our curriculum integrates fundamental management courses with modules on technology, analytics, and design so that students can understand the practice of management in a digital economy. Our modules on essential workplace skills, leadership, and entrepreneurship will prepare our students for the job market.

BSM aims to create a school of global standards with an increased focus on blended learning, data, and research, along with developing the right attitude among the students to transform them into lifelong learners and team workers. BSM will be a part of the rich legacy of the Badruka Education Society, which has a reputable portfolio of higher education institutions based in Hyderabad since 1950.

Job Title	HR Manager
Location	Medchal, Hyderabad, Telangana
Reporting to	Registrar
Job Responsibilities*	<ul style="list-style-type: none"> • Develop and implement HR strategies and policies that align with the BSM's goals, values, and regulatory requirements • Execute BSM's human resource and talent strategy, particularly concerning current and future talent needs, recruiting, retention, and succession planning. • Support and provide insights on compensation, benefits, and total rewards to ensure BSM attracts and retains top talent. • Maintain knowledge of trends, best practices, regulatory changes, and new technologies in human resources, talent management, and employment law. • Manage the end-to-end recruitment and selection process for faculty and non-academic staff, including job postings, screening, interviewing, and reference-checking processes • Develop and implement employee relations programs and initiatives to foster a positive and inclusive work environment • Coordinate performance appraisal cycles, goal setting, and performance feedback sessions • Maintain accurate and up-to-date HR records and documentation • Develop and implement HR policies, procedures, and employee handbooks

Campus Address: Badruka School of Management, Dabilpur Village, Medchal Mandal,
Medchal-Malkajgiri District, Telangana - 501 401

Head Office: Station Road, Kachiguda, Hyderabad - 500 027

Email: bsm@badruka.com



Preferred Qualifications & Experience	<ul style="list-style-type: none">• MBA in HR with 6-8 years of experience from a recognised Institute or University• Passion for building world-class institutions of higher education• Experience in managing and leading teams• Proficiency in MS Office
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Remuneration

Will be competitive with Indian non-profit pay scales and will depend upon the candidate’s experience levels and the overall salary structure of BSM.

Application Submission Process

Applications may be submitted through the following link: <https://bit.ly/43htrkO>

Only shortlisted candidates will be contacted. BSM is an equal opportunities employer.

**Job responsibilities stated are not to be taken as an exhaustive statement of duties. Employees may be required to perform other job-related duties as necessary.*